

Children's Service Waiting List



**Belconnen
Community
Service**

Child's Full Name.....

Date of Birth.....

Ethnic/ Cultural Background.....

Parents Full Name.....

Parents Full Name.....

Contact Number.....

Contact Number.....

Preferred Commencement Date ___/ ___/ ___

Required Days	Monday	Tuesday	Wednesday	Thursday	Friday
Please Tick					

Reason care required e.g. Study / Work / Socialisation.....

BCS have Long Day Care Centres at the following locations:

Belconnen Early Childhood Centre: Shop 166, Level 1, Westfield, Belconnen.

Ginninderra Early Childhood Centre: Belconnen Community Centre, Swanson Court. Belconnen

Bruce Early Childhood Centre: CIT Campus, Basset Street, Bruce

Please indicate if you are a Bruce CIT student or staff member Y N

Care will be offered based on a match with your requirements and availability at the nominated centre/s. So that you don't miss out on a placement, it's important that you call the Children's Services Administration Team if your needs change. Once a position is offered, a bond totaling 2 weeks full fees per child is required to confirm your place. When ceasing care, any bond paid will be returned to you unless there is an outstanding balance in which case it will be applied to your account.

Payment of your account is by Direct Debit from either a cheque / savings or credit card on a weekly or fortnightly payment cycle.

Please contact the Children's Services Admin Team on 6264 0200 every 3 months to confirm you still require a position. Your application for care will be archived if it has been more than 3 months since your last contact with the Admin Team.

I agree to all the above conditions of this contract.

Signature

Date

How did you hear about our Centres?

Word of mouth

Yellow pages

Internet

Other

Please return this form by email to csat@bcsact.com.au or fax to 6253 2901

